

**COVER SHEET FOR AMENDMENT OF
POST-TRAVEL SUBMISSION**

Date/Time Stamp

Instructions: Use this form as a cover sheet for any paperwork you may need to submit to the **Office of Public Records** in order to make your Privately Sponsored Post-Travel Submission complete in accordance with Rule 35. **Only complete this form if you need to submit an amendment to a post-travel filing you have already submitted.**

SUBMIT DIRECTLY TO THE **OFFICE OF PUBLIC RECORDS IN 232 HART BUILDING**

Name of Traveler: Andrew Gradison

Employing Office/Committee: HELP Committee

Travel Expenses Paid by (List all sources): Aspen Institute

Travel Date(s): 6/27/2023 - 6/28/2023

Description/Title of Attached Forms: Final Private Sponsor Travel Certification Form attached.

Purpose of Amendment (describe the reason for amending original submission):

to submit the final version of the Sponsor Certification Form

10/18/2023

(Date)

Andrew H. Gradison
(Signature of Traveler)

Trip Name: Aspen Education Economic Mobility Congressional Site Visit on Data Integration

Organization Information

Organization Name:

The Aspen Institute, Inc (Education & Society)

Is your organization classified as a §501(c)(3)?

☒ Yes

☐ No

If Yes, §501(c)(3) Organization Type:

☐

Private Foundation

☒

Public Charity

Address:

2300 N St. NW, Suite 700

City, State, Zip:

Washington, DC 20037

Phone Number:

(202) 736-5859 (Lisa Jones, Dep Gen Counsel)

Organization URL:

<https://www.aspeninstitute.org/programs/education>

History of Congressional Travel

Describe your organization's history of sponsoring congressional travel.

The Aspen Institute's Education and Society Program has a 20 year history of providing non-partisan education programs for Congressional staff. The purpose of this trip is to provide a site visit and conference to discuss the federal role in data integration to improve economic and social outcomes. Aspen Education is solely responsible for organizing and conducting this meeting. The Bill & Melinda Gates Foundation provides funding but no other support.

Educational Activities

Describe the educational activities performed by your organization other than sponsoring congressional travel.

The Aspen Institute organizes numerous educational activities, including educational briefings, roundtables, forums and conferences for a diverse range of attendees including federal and state policymakers, business and organizational leaders, members of the press and the general public. The Aspen Institute Education and Society Program works with federal, state and local education leaders to improve K-12 student achievement, particularly for underserved students.

Lobbyist and Foreign Agent Registration Information

Lobbyist Registration Status (Select one):

☒

I certify that the sponsor is not a federally registered lobbyist and does not retain or employ a federally registered lobbyist.

☐

I certify that the sponsor is not a federally registered lobbyist but does retain or employ one or more federally registered lobbyists.

Foreign Agent Registration Status (Select one):

☒

I certify that the sponsor is not an agent of a foreign principal and does not retain or employ an agent of a foreign principal.

☐

I certify that the sponsor is not an agent of a foreign principal but does retain or employ one or more agents of a foreign principal.

Foreign Government Involvement

Foreign Agent Registration Status (Must select all):

☒

I certify that the sponsor is not a foreign government.

☒

I certify that the sponsor is not an entity that is owned or operated by a foreign government.

☒

I certify that the sponsor does not receive funding from a foreign government.

Purpose and Details**Provide a brief description of the trip.**

Participants will visit the Allegheny Department of Human Services and engage with local officials to learn more about the County's leading efforts in data integration. Staffers will engage with officials representing urban and rural areas in other states across multiple sectors – education, housing, nutrition, criminal justice, physical and behavioral health – are using integrated data infrastructure and analytics capacity to improve program outcomes, coordinate care, improve management, and foster research, advancing local and regional efforts to improve economic mobility and opportunity. This event is an opportunity for senior congressional education staff to have a sustained, focused dialogue on vital issues confronting the sector. 

Explain how the purpose of the trip relates to your organization's mission.

Aspen's Education & Society Program's mission is to improve public education by inspiring, informing, and influencing education leaders to take action across policy and practice, with an emphasis on achieving equity for students of color and children from low-income backgrounds. As part of our education work, we are working to decrease policy silos, both horizontally (across difference sectors and focus areas) and vertically (federal, state and local). Better data integration is integral for understanding input indicators for students and their families and breaking down silos.

Is your organization the only sponsor for this trip?☒ Yes ☐ No**If No, describe your organization's role in planning the trip.**

If there are multiple sponsors, each sponsor must submit Organization Information (Page 1 of the Private Sponsor Travel Certification Form) and a Signature Page Form.

Grantmaking Organizations (Optional)**If you have a Grantmaking Organization, you must attach a Grantmaking Organization Certification Form.**

1. The Bill and Melinda Gates Foundation
- 2.
- 3.

With or Without Regard to Congressional Participation (Select one):

- ☐ The trip is arranged or organized without regard to congressional participation.
- ☒ The trip is arranged or organized with regard to congressional participation.

Lobbyist/Foreign Agent Involvement in Planning, Organizing, Requesting or Arranging

- ☒ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal, other than de minimis involvement.

Lobbyist/Foreign Agent Financing (Must select all):

- ☒ The trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.
- ☒ No funds or in-kind contributions were earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.

Lobbyist/Foreign Agent Accompaniment

Complete if all sponsors are §501(c)(3) organizations (Select one):

- ☒ The trip is limited to three days (for trips inside the continental United States) or seven days (for trips outside the continental United States), and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee at any point throughout the trip
- ☐ The trip is limited to a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip
- ☐ The trip is limited to a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip

Complete if any of the sponsors is not a §501(c)(3) organizations (Select one):

- ☐ The trip is limited to three days (for trips inside the continental United States) or seven days (for trips outside the continental United States), and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee at any point throughout the trip
- ☐ The trip is limited to a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip
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Certification of No Recreational Activity and No Alcohol (Must select all):

- ☒ Travel expenses paid for will not include expenditures for recreational activities.
- ☒ Travel expenses paid for will not include expenditures for alcohol, except as permitted by the Regulations Governing Privately Sponsored Travel.

Will members and staff from the House of Representatives receive invitations?

- ☒ Yes ☐ No

Travel Details (Submit additional pages as needed)

Trip Start Date/Time:
6/27/23 at 11:00am



Trip End Date/Time:
6/28/23 at 2:30pm

Will the traveler be accompanied by a family member for whom the sponsor will pay travel expenses?

☐ Yes ☒ No

Transportation (Member/Officer/Employee: \$³²⁵ Accompanying Family Member: \$_____)

Transportation Type	Class	Amount
Plane	coach	\$250
Shuttle	coach	\$75
Details (optional)		

Lodging (Member/Officer/Employee: \$¹²⁴ Accompanying Family Member: \$⁰)

Check-In	Check-Out	Facility	City	State	Country
6/27/23	6/26/23	Sheraton Pittsburgh Hotel	Pittsburgh	PA	USA
Nights	Cost/Night	Cost Exceed Per Diem (Yes/No)	If Yes, please explain why expenses over the per diem rate are reasonable and necessary.		
1	\$124	No			

Check-In	Check-Out	Facility	City	State	Country
Nights	Cost/Night	Cost Exceed Per Diem (Yes/No)	If Yes, please explain why expenses over the per diem rate are reasonable and necessary.		

Check-In	Check-Out	Facility	City	State	Country
Nights	Cost/Night	Cost Exceed Per Diem (Yes/No)	If Yes, please explain why expenses over the per diem rate are reasonable and necessary.		

Meals (Member/Officer/Employee: \$⁹⁶ Accompanying Family Member: \$⁰)

Date	Breakfast	Lunch	Dinner	Incidentals	Total	City	State	Country	Cost Exceeds Per Diem (Y/N)
6/27/23		16	29	3	48	Pittsburgh	PA	USA	No
6/28/23	14	29		5	48	Pittsburgh	PA	USA	No (last d

If costs exceed the federal per diem, please explain why expenses over the per diem rate are reasonable and necessary.

All costs are consistent with per diem for first and last day travel expenses (\$48)

Reasonable Miscellaneous Expenses

(Member/Officer/Employee: \$^{\$250} Accompanying Family Member: \$⁰)

Expense Type	Amount	Notes
Meeting Materials + Space Rental	\$250	

Additional Details (optional)

PRIVATELY SPONSORED TRAVEL

SPONSOR SIGNATURE PAGE

I hereby certify that the information submitted in connection with the trip listed below is true, complete, and correct to the best of my knowledge and belief.

Trip Name: Aspen Education Economic Mobility Congressional Site Visit
Travel Date(s): June 27-28, 2023
Travel Destination(s): Pittsburgh, PA

Sponsor: The Aspen Institute, Inc (Education & Society Program)

Elliot Gerson

(printed name of sponsor representative)

EVP of Policy & Public Program

(title)



(signature of sponsor representative)

5/12/2023

(date)